



**Gomer
Infant
School**

The Federation of Elson and Gomer Infant Schools

There is a full Governing body Committee and also 2 others:



Leadership, Behaviour, Personal Development & Welfare (LBPD&W)

Finance Brief

Provides guidance to the Governing Body and the Executive Head Teacher on all matters relating to finance.

Considers the School Strategic Plans.

Prepares the annual budgets, to be submitted to the Full Governing Body for approval.

Monitors the spending of the budgets.

Agrees the revised budgets

Personnel Brief

To achieve the aims of the whole *school performance related pay policy* in a fair and equal manner.

To apply the criteria set by the whole school pay policy in determining the pay of each member of staff at the annual review.

To observe all statutory and contractual obligations.

Buildings Brief

To take a leading role in making recommendations to the Full Governing Body for the development and improvement of the school buildings.

To assist the school staff in the formulation of development plans and to monitor and approve plans for:

- o Internal re-decoration and maintenance,
- o Building modifications,

Quality Teaching, Learning Outcomes and Achievement (QTLO&A)

Brief:

The Quality Teaching, Learning Outcomes and Achievement Committee is to ensure that the following areas of responsibility are addressed, as appropriate.

To make recommendations to the Full Governing Body concerning Curriculum, Inclusion, SEN, Admissions and Equal Opportunities.

Review and agree relevant policies.

Carry out school monitoring visits, and arrange for other governors to do likewise and receive and act on reports from these as appropriate.

To oversee, in particular the curriculum and other related areas as they present themselves in line with the Governor's monitoring policy.

To monitor, evaluate and make recommendations as appropriate on the delivery of education to those with SEN.

To monitor progress with target setting in accordance with Raise Online, FFT, internal data and County data and to make appropriate recommendations.

To apply the criteria set by the school teaching and learning policies.

To keep abreast of relevant developments and advise the Governing Body when the school's policies need to be revised.

To convene/attend meetings with other agencies (Children's Services Department officers, County Architects, Local and County Councillors and other advisory bodies) to ensure that progress is achieved and priorities understood.

To monitor and make recommendations as appropriate on Health and Safety requirements relating to the premises and school grounds and monitor parking, traffic and road safety issues in liaison with the police.

To make recommendations to the Full Governing Body concerning cleaning and caretaking.

To monitor and make recommendations as appropriate the grounds maintenance contract (liaising with both Junior Schools).

To represent the Full Governing Body in Management Partnership discussions relating to the buildings and make recommendations to the Full Governing Body.

To monitor and make recommendations as appropriate the security of the premises

To monitor and make recommendations as appropriate the use of energy resources and to investigate conservation measures.

To act on behalf of the Full Governing Body on matters involving premises in emergency situations.

To ensure liaison with other sub committees on matters having financial or personnel implications.

To ensure that all income relating to the community use of the facilities is charged at an appropriate rate and the correct reimbursement is received and bank appropriately through SAP.

To work with the Executive Head Teacher in ensuring that the Governing Body observes and complies with all statutory regulations.

To ensure liaison with other sub committees on matters having curriculum or inclusion implications.

If you would like to know more about the Governor structures then please contact the office.