



Elson Infant School Reopening Risk assessment updated Summer 1 2021

Summer 1 2021	
RISK	ACTION
<p>Passing virus from person to person</p> <p>BUBBLES</p> <p>Masks outside</p>	<ul style="list-style-type: none"> • The school will be operating in year group bubbles of 90 children • Consistent team across a bubble-Teachers/ TAs / Lunch team staff. Staff members to stay in year group bubble unless in an HLTA or cover supervisor role where crossing bubbles is permitted, as per government guidance, for the effective running of the school. Where this is to happen within the same week, a risk assessment will be discussed with the individual • As far as possible work within a class bubble to minimise contact • Staff in year group bubble can work across classes so enabling PPA cover (see cover guidance above) • Cover/ comfort breaks Bubble staff- These will be facilitated within the class team • Staff members to encourage social distancing between children as far as is possible. It is not expected that children remain 2 metres away from each other but staff should not encourage large groups to work together in close contact • Adults social distance from each other and as far as practical from children. It is recognised that this is not always possible with young children. • Staff working in regular close contact with a child due to medical/emotional/toileting needs should wear PPE which will be provided by the school • Registers set up on school pod so no need to visit office • Lunchteam staff allocated to a bubble and remain the consistent within the bubble (see lunchtime arrangements)



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Before and After schoolclub

- For the wellbeing of our staff, staff may meet with members of staff from a different bubble if they wish to. The following guidelines must be adhered to - Wear a mask, stay 2m distance, use sanitiser, maximum 5 people at a time, room ventilated, no longer than 15minutes. This risk can be reduced further if these measures are applied outside.
- Woodpeckers to spray chairs down after use in the morning and evening.
- Woodpeckers to continue to work within year group bubble as we will be able to clearly identify contact in the event of a positive confirmed case of Covid.
- Junior children will be joining the breakfast and after school provision. Junior children will be bubbled and enter via the hall doors. They will be distanced from the infant children and have a Junior club staff member with them so as not to cross staff between the two schools. The Junior school children will use the disabled toilet and this will be sanitised after each session.
- We will be restarting an Afterschool Club in the summer term. It will be an outside club only and run by outside providers. Pompey FC will be running football club. Each provider has their own risk assessment which has been sent to us and viewed. Elson Infant School is the facilitator/host for the club to run. The Teacher leading the club will only work with children across one year group for 1 half term.

3.15pm to 4.15pm
Venue: Main Field
Year 1 – Summer 1
Year 2 – Summer 2



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CONTAMINATION THROUGH COMING INTO EXITING SCHOOL

- Rooms to be ventilated – open windows. In extreme temperatures, where it is not possible to keep doors and windows open, staff should regularly ventilate when class is empty at times such as playtime and lunchtime
- Cover/ comfort breaks in year group bubble designated areas (Yr R library, Year 1 Ark, Y2 Staff room. Staff to socially distance and wear masks in shared areas.
- Staff to have separate spaces for lunchtime. When in break out areas staff should sit distanced from colleagues
- Staff to wear masks in communal areas in school and in staff room areas except when eating and drinking.
When near someone or meeting them outside of bubble – masks worn, distance kept, and for no longer than 15 minutes
- Each year group bubble will have designated toilets for staff
- Staff members who have opted into the lateral flow testing programme will test twice weekly or as per guided to, as per their role

Please note that under the new guidance visors should not be worn in replacement of face masks.

STAGGERED ENTRY FINISH TIMES

Start and end times for the day have been staggered to allow social distancing. The school will do it's very best to support social distancing but it is also the responsibility of the parents and community to ensure that they are socially distancing when entering and exiting site.

Timings for each year group will be as follows:

	Drop off	Drop off point	Collection
Year 2	8:45-8:50AM	Playground Dolphins – Spot 9 Butterflies – Spot 8 Badgers – Spot 7	3:10PM via playground
Year 1	8:50-8:55AM	Playground Bumblebees– Spot 1 Squirrels – Spot 2 Starfish – Spot 3	3:05PM via playground
Year R	8:50-9:00	Class patio door	3:00 via playground

DROP OFF AND PICK UP RULES

- One-way system in and around school. Keep double gates open
- Encourage walking
- SLT on gate to support flow of parents around the site
- 1 adult only
- Parents follow one-way system to playground.
- Children line up at class spot (parents take to line and then stand back away from line)
- Year R to enter through patio doors



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<p>ENTERING / EXITING THE SCHOOL BUILDING</p>	<ul style="list-style-type: none">• Teachers take classes in through 1 of the 3 entry doors (same as end of day).• Teachers send children home via 1 of the 3 exit doors (same as start of day) <p>Playground door – SH/BB/BA Middle hall door – LB/SF/BF End hall door – HH/SQ/DO</p> <p>Teachers to keep children inside and see the children out at the door.</p> <ul style="list-style-type: none">• Parents exit playground into carpark to re-join one-way system• Next year group wait at path gate until playground empty and children are inside the building (gate monitored by SLT)• All Parents to wear masks for the school drop off and pick up.• All staff to wear masks during drop off and pick up time / when contact with parents.• Parents are not encouraged to come in to school (communication via text, email, website, phone calls)• Regular reminder texts and emails sent to parents
<p>Child or adult enters building ill</p>	<ul style="list-style-type: none">• Parents to send child in clean clothes each day. This should be uniform.• Children to wear PE clothes on PE days• Staff clean clothes each day• Staff check temperatures of children on entry to the classroom• School contact public health England for instruction on actions if test is positive
<p>Parents coming into school</p>	<ul style="list-style-type: none">• Parents are not encouraged to come into school if at all possible (communication via text, email, website, phone) If this is necessary, masks will be worn and parent taken into EHT/HOS office or back office. Area will be wiped down and sanitised after• Parents who need to come into school buzz via office (use the area outside of the office)• Social distance and wear a mask• Use hand sanitiser• Stand away from the desk on markers on carpet• Screen in place (stand behind screen)



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CONTAMINATION THROUGH MOVEMENT AROUND THE SCHOOL

- Designated toilets for each year group labelled with year group / classes
Year 2 use top end 2 toilets
Year R toilets – Girls toilets in Year R
Year 1 toilets – Boys toilets in Year R
Easy access only child needs adult support. That adult responsible for cleaning down.
- When year groups going to toilet then aim to supervise. It other times children use name board so staff can monitor as far as possible numbers
- Safe spaces made available for the children in each year group
Library – Year R
Staffroom (with divided area)– Year 2
The Ark – Year 1
- Registers set up on school pod. so no need to visit office
- ALL staff to wear masks when moving around the school and using communal areas. Staff to wear masks when working in close proximity with children, such as small group work or 1 to 1
- **Staff do not need to wear masks when on the playground or outside with their year group bubble.**
- Fruit taken to resource area (Bat Cave) and milk to Year R fridge by kitchen staff following delivery to kitchen. Class staff to collect own fruit and milk daily to avoid staff crossing bubbles.

Lunchtime arrangements

Year R

Eat in hall at 11.45. Teachers organised children into seating plan.
Out to play at on playground.
Slow eaters stay in hall with 1 adult
Children to have a year group set of outside play equipment.
Children able to play on new playground equipment.
Lunch time supervisor to take class walkie talkie outside
Year group bell to ring to ask children to stop and line up. Ring 1 = stop. Ring 2 = walk to the class line.

Year 1

Served outside class at 12:00
Eat in class, out to play on the field at 12.30. Watch something on screen/story if needed until going out.
Go out through patio doors to field



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	<p>Cones to separate year groups. Lunch time supervisor to take class walkie talkie outside Children to have a year group set of outside play equipment. Year group bell to ring to ask children to stop and line up. Ring 1 = stop. Ring 2 = walk to the class line.</p> <p>Year 2 Playtime 12 – 12.25 on field. Cones to separate year groups. Eat in classroom 12.25 Back out to field after eating. Slow eaters to move to 1 classroom with 1 lunchtime supervisor. Children to have a year group set of outside play equipment. Lunch time supervisor to take class walkie talkie outside Year group bell to ring to ask children to stop and line up. Ring 1 = stop. Ring 2 = walk to the class line.</p>
<p>SCHOOL OFFICE</p>	<ul style="list-style-type: none"> • Respectful Rubins are to be emailed to office every morning • Label requests to continue to be emailed and once done will be placed in pigeon holes. • Anything that needs to go to the classroom will also be placed in pigeon holes so please check regularly. • Walkie Talkie will be used more to convey messages about pick up's and anything else you need to know. • If you need to visit the office please can you stay behind the screen or the taped line (on the floor) • Walkie talkie charging units are now in the staffroom
<p>CLEANING TEAM</p>	<ul style="list-style-type: none"> • Cleaning team to have bubble area to clean (not mixing across). • Cleaning team to be strict about distancing and PPE if they come together for breaks/ team briefing. • Cleaning team to wear PPE when moving around the school (no just for cleaning) • Caretaker and all staff to wear a mask when moving around school outside of their bubble. • Masks can be taken off when in bubble area e.g. for teaching in classroom / eating in bubble area • Areas will continue to be fogged but
<p>CONTAMINATION THROUGH PLAYTIMES AND OUTSIDE LEARNING</p>	<ul style="list-style-type: none"> • Playtime staggered times <p>9.30 Year R 10.00 Year 1 (Go out through patio doors and use path to playground) 10.30 Year 2 (Walk along corridor and out through corridor doors)</p>



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	<ul style="list-style-type: none"> • If a child or member of household has tested positive, then they must inform school immediately and contact the school the day before they complete the isolation period so that they confirm that the individual is well enough to come on site. • If a child or family member needs to have a test then the school must be informed, even if the test is negative. This must be done before the child is able to return. • Office keep a spreadsheet and tracking system to record when children and staff are well enough/ have completed full isolation period (staff and children)
<p>ENVIRONMENTS CONTAMINATION THROUGH EQUIPMENT OR ENVIRONMENT Also see cleaning</p>	<ul style="list-style-type: none"> • Limited resources scissors paint brushes which are then cleaned daily • Individual KL board and pen in a named plastic wallet • Small selection books in book areas with wipe clean covers • Individual reading books in a class or year group box. • Children to bring book bags on designated day(s) for changing books. • Books returned to be cleaned or not used for 72 hours • Remove any soft furnishings that cannot be cleaned down at the end of a session • Aprons to be used by 1 child and washed • Water tray to be used by 2 children at a time. Milton must be out in the water • Sand play is permitted but limit number of children playing in tray at one time. • Timetable outside learning space areas including the forest • Laptops – must be cleaned between use by each bubble OR separated. • Timetable library book exchange using mobile library to each classroom. • Timetable hall with cleaning of wall bars or equipment after use. • Pompey, HMS and Dave- ask for Risk assessment and share ours • Small PE equipment to be kept in Year group boxes. Hall equipment to be fogged. • Playground equipment box each year Group taken out and in with them • Year 2 spread out further by using garden as often as possible • LBO to use school forest when not in use by infant school children. Hayley to add to school diary. LBO to use and bring own equipment. Enter through pedestrian path gate to avoid coming on to site. They must avoid drop off and collection times (after 9:30am and before 2:30pm)
<p>TEACHERS COMFORT BREAKS</p>	<ul style="list-style-type: none"> • Adults within year group bubbles arrange comfort breaks



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<p>More adults joining bubble group</p> <ul style="list-style-type: none"> • Lunch time 	<ul style="list-style-type: none"> • Staffroom chairs moved to make a larger space for staff to pass each other when they walk into the kitchen area in the staffroom. • Adults use the following areas at lunch time Year 2 – Staff room Year 1 – ARK Year R staff use library <p>Staff toilets allocated to bubbles</p>
<p>CATERING</p> <p>Children do not get food or do not get correct food causing health issue</p>	<ul style="list-style-type: none"> - Arrange food deliveries outside school times with social distancing protocol - Agree menu and system ordering online - Minimal contact catering staff and children
<p>CHILDREN AND CLASSROOM STAFF PERSONAL HYGIENE</p> <p>Children and adults touch surfaces or others and contaminate them</p> <ul style="list-style-type: none"> • Children or adults cough and deposit droplets on another person 	<ul style="list-style-type: none"> • Wash hands on entry to school • Wash hands after every toilet visit then use antibac too. Wall dispensers installed classrooms and corridors • Hand sanitiser bottles in hall for lunch time use and PE • Hand washing all classes group regularly though the day. After breaks and before after lunch on entry as minimum • Use own toilet block and classroom area sink for that class to avoid congestion at peak times like lunch time <p>SOCIAL DISTANCING</p> <ul style="list-style-type: none"> • Children reminded and encouraged to keep distance when they can • Outside learning planned as much as possible using designated bubble group area. Timetable forest
<p>Vulnerable children including those with EHCP ISP SOCIAL WORKER</p>	<p>Full risk assessments to be reviewed for all children with EHCP and parents talked to about offer possible</p> <p>- Full risk assessment all children with ISP Parents talked to about offer possible</p>



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HYGIENE

**Risk infection through
Contaminated equipment or
furniture or entry exit points**

- Daily cleaning / Priority schedule
- Clean all equipment and furniture daily
- Fogger machine to be used nightly to de contaminate all furnishings and equipment where possible and where staffing allows
- Midday cleaning surfaces and touch points (Class team)
- Including those before and after lunch class adult spray in classroom